



# BOUNTIFUL

City of Beautiful Homes and Gardens

RANDY C. LEWIS  
MAYOR

CITY COUNCIL  
Kendalyn Harris  
Richard Higginson  
Beth Holbrook  
John Marc Knight  
John S. Pitt

CITY MANAGER  
Gary R. Hill

## FOOD TRUCK LEAGUE SPECIAL EVENT BUSINESS LICENSE

### ATTACHMENTS

Food Truck League Business License Application

Fire Inspection Report

Davis County Health Department Temporary/Seasonal Use Information

Utah.gov Phone/Address Information

### BOUNTIFUL CITY WILL NEED THE FOLLOWING BEFORE THE CITY BUSINESS LICENSE IS ISSUED:

Your Food Truck must have all the approvals and a business license issued from Bountiful City to be able to participate in the Food Truck League Activity in Bountiful City. (Please submit by Wednesday.)

**FEES:** \$25.00 per year for Food Truck League Business License - Submit to Bountiful City

**CITY FORM:** Food Truck Business License Application - Submit to Bountiful City

**BUSINESS NAME:** Name Registration Certificate (Utah.gov) - Submit to Bountiful City

**SITE PLAN/PERMISSION:** Handled thru Food Truck League

**HEALTH FORM:** Seasonal or Temporary Food Service Permit - Copies of all Food Handler permits and copy of Davis County Board of Health certificate for the approval of the truck/cart - Handled thru Food Truck League

**FIRE APPROVAL:** Fire Inspection Approval\* - Submit to Bountiful City

### STEPS

✓

### FORMS/APPROVAL

- 1 Contact the **Food Truck League** for the approvals required from them.
- 2 Approval from the **Davis County Board of Health** for all food carts, trailers, trucks, commissary, and food handlers permits.  
22 S. State, Clearfield, UT 801-525-5128 (Must have payment in by 4:30 p.m.)
- 3 **Business Name** Registered with Utah.gov at the Department of Corporations
- 4 **Bountiful City Food Truck League Business License Form** with fee.
- 5 **Fire Inspection APPROVAL.**  
- If your cooking operations will take place inside the truck/trailer/cart and produce grease laden vapors you will need a:  
**TYPE 1 HOOD SYSTEM WITH FIRE SUPPRESSION SYSTEM**  
This system must have current inspection tags attached.  
- If you have an aproved fire inspection , provide a copy for this truck/cart with your business license application.  
- If you need a fire inspection - contact South Davis Metro Fire (801)-677-2400 for appointment:  
Todd Smith 801-510-0017 (cell) or tsmith@sdmetrofire.org  
Tyson Jerman 801-599-4904 or tjerman@sdmetrofire.org  
**OR** Call Bountiful City Planning Dept to schedule appt time (801) 298-6190

### CONTACTS

Bountiful City - 801-298-6190 - 790 South 100 East, Bountiful, UT 84010 Darlene - dbaetz@bountifulutah.gov

Food Truck League - 801-678-4224 - taylor@thefoodtruckleague.com <http://www.thefoodtruckleague.com>

# FOOD TRUCK LEAGUE BUSINESS LICENSE APPLICATION



CITY OF BOUNTIFUL  
790 South 100 East  
Bountiful, Utah 84010  
Phone: 801-298-6190

## For Office Use Only

Date Rec'd \_\_\_\_\_

Approvals:

Planning \_\_\_\_\_

Fire \_\_\_\_\_

Calendar Year \_\_\_\_\_

Health \_\_\_\_\_

*This business license is a Special Event License for the Food Truck League ONLY.*

1. Name of Business \_\_\_\_\_ Date \_\_\_\_\_  
(If corporation, list principal officers on reverse side or separate page.)

2. Utah Sales Tax # \_\_\_\_\_ Federal Tax # \_\_\_\_\_  
State License # \_\_\_\_\_

3. Bountiful Business Address \_\_\_\_\_  
Telephone # \_\_\_\_\_ Cell # \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City & State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Type of Business \_\_\_\_\_  
Email Address \_\_\_\_\_

## 4. Owner's Name and Home Address

Name _____	Name _____
Street _____	Street _____
City & State _____	City & State _____
Zip Code _____ Telephone # _____	Zip Code _____ Telephone # _____

## 5. License Fees: (Check, Cash or Credit Card – except American Express)

A. BASE FEE.....\$ 25.00

I declare that the information set forth herein (or attached) is true and correct to the best of my knowledge and belief.

Signature of Applicant \_\_\_\_\_ Title \_\_\_\_\_

(Use other side for additional comments or information)

# South Davis Metro Fire Agency

*Proudly Serving the Communities of*

*Bountiful - Centerville - Davis County - North Salt Lake - West Bountiful - Woods Cross*

**Office of the Fire Chief**

## **Dear Business Applicant:**

On behalf of the South Davis Metro Fire Agency, "Welcome to our business community!"

Your ability to thrive and succeed is of utmost importance to us. To help ensure your success, a "Fire & Life Safety" inspection will be performed prior to your business operation. This inspection can be set up by calling Fire Inspector Tyson Jerman at 801-677-2409 or Fire Inspector Todd Smith at 801-677-2407.

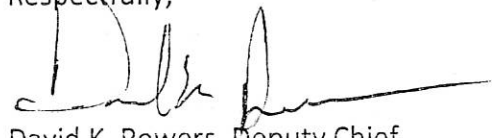
We have attached a copy of our inspection form to the back side of this letter to help assist with your preparation for inspection. The following is a list of the most common things found during an inspection:

- Visible address including suite numbers that are visible from the road.
- Lighted exit signs and emergency lighting are in working order.
- Exits are free and clear of clutter and provide ease of exiting without obstruction.
- Fire extinguishers:
  1. Current state inspection tag.
  2. Proper type and placement (call for instructions).
  3. Installed (no more than 5' above floor).
- Electrical: outlets with cover plates; extension cords not for permanent use; and electrical panel access (min. 30"); electrical panel is full and labeled correctly.
- General good housekeeping: aisles and egress exits clear; combustible materials (cardboard, paper, etc.) are minimized; and trash disposed of daily.
- Hazardous materials (paints, cleaning, chemicals, etc.) properly stored.
- Fire hydrants and fire lanes clear of obstructions, including vehicles.

While this list is not totally exhaustive, it will provide you with the most common safety issues found during the inspection process.

Best of luck with your new business venture!

Respectfully,



David K. Powers, Deputy Chief  
South Davis Metro Fire Agency





## Davis County Government Health

- Administration Services
- Calendar
- Contact Info
- Fact Sheet
- Communicable Disease & Epidemiology Division
- Environmental Health Services Division
  - Food & Facilities Bureau
    - » Food Service Program
      - » Food Handler Permits
      - » Rules
      - » Certified Food Safety Managers
    - » Temporary Food Establishment Permits
    - » Temporary Mass Gathering Permits
    - » Permanent Food Service Facility Permits
    - » Mobile Food Service
    - » Flavored Ice Facilities
    - » Home Food Catering and Preparation
  - Family Health & Senior Services Division
  - News Releases
  - Recycle Info
  - Rx Discount Card
  - Flu Information

## Temporary Food Establishment Permits

Individuals seeking a permit to sell food at a one-time event may obtain a temporary permit. *Please apply and pay for your permit early to avoid higher fees.*

Temporary Food Establishment Permits costs are:

- 7 or more days prior to the event: \$30 for the first day + \$10 for each additional day
- 3-6 days prior to the event: \$40 for the first day + \$10 for each additional day
- Day of to 2 days prior to the event: \$50 for the first day + \$10 for each additional day
- On-site permitting: \$75 for the first day + \$10 for each additional day

Permits are only valid for **UP TO 14 DAYS** at any one event. You may fill out the [Application for a Temporary Food Establishment Permit \(pdf\)](#) and submit it along with the appropriate fees prior for each event. **All permits issued on-site will be charged \$75 for the first day + \$10 for each additional day.** Permits may be obtained at our office 8 a.m. to 4:30 p.m. during normal business days.

Seasonal permits for temporary events are also available. You may fill out the [Application For A Seasonal Food Service Establishment Permit \(pdf\)](#) and submit it along with the \$140 fee in order to obtain this permit. In addition, a list of all events that you will participate in must be attached to the application. These permits are only valid from *April 1-Oct 31* of each calendar year. Any additional events added to the application must be done no less than 72 hours prior to the event.

A sampler is a vendor or individual that provides food items free of charge for the purpose of promoting a given food product at a temporary event. You may fill out the [Application For A Food Service Sampler Permit \(pdf\)](#) and submit it along with the \$70 fee in order to obtain this permit. A list of all events must be attached to this application. Any additional events added to the application must be done no less than 72 hours prior to the event. These permits are valid from Jan 1-Dec 31 of the calendar year.

*Please allow adequate time when mailing in applications and fees.*

## Contact Information

### Physical Address

22 South State St.  
2nd Floor  
Clearfield, Utah 84015

[For a map, click here.](#)

### Mailing Address

Davis County Health Department  
Environmental Health Services Division  
Attn: Food and Facilities Bureau  
P.O. Box 618  
Farmington, Utah 84025

### Phone Numbers

(801) 525-5100 : Main  
(801) 525-5119 : Fax

### Hours

Monday – Friday  
8:00 a.m. to 5:00 p.m. [\(except legal holidays\)](#)



[Tweet](#) 0

## Information Links

- ▢ [Utah Rule R392-100 Food Service Sanitation](#)
- ▢ [Approved Examinations for Food Manager Certification](#)
- ▢ [Certified Food Safety Manager Registration \(pdf\)](#)
- ▢ [Food Service Health Permit Application \(pdf\)](#)
- ▢ [Application For A Food Service Sampler Permit \(pdf\)](#)
- ▢ [Food Service Plan Requirements \(pdf\)](#)
- ▢ [Mobile Food Service Health Permit Application \(pdf\)](#)
- ▢ [Temporary Food Establishment Permit Application \(pdf\)](#)
- ▢ [Seasonal Food Establishment Permit Application \(pdf\)](#)



Utah Department of Commerce

## Division of Corporations and Commercial Code

[Home](#)[Business Entities](#)[UCC/CFS](#)[Searches](#)[Other Services](#)[HOME](#) > [Contact Us](#)

## How to Contact Us?

**Email:** [corpucc@utah.gov](mailto:corpucc@utah.gov)**Online Chat:****Web Site:** [www.corporations.utah.gov](http://www.corporations.utah.gov)**Phone:** (801) 530-4849 or (877) 526-3994 Toll-Free for Utah residents during the hours of 8am - 5pm, Monday - Friday**Fax:** (801) 530-6438**Mail:** Utah Division of Corporations & Commercial Code  
PO Box 146705  
Salt Lake City Utah 84114-6705**Walk-in:** Heber M. Wells Building ([Map](#))  
160 E 300 S, 1st Floor  
Salt Lake City Utah 84111**Overnight Mail:** Utah Division of Corporations and Commercial Code  
160 East 300 South 2nd Floor (or 160 E Broadway)  
Salt Lake City Utah 84111**Provide Feedback to the Division:** [Feedback Form](#)[Contact Us](#) | [Press Releases](#) | [Feedback Form](#) | [Fee Schedule](#) | [Links](#) | [Fax Cover Letter](#)160 E. 300 S. 2nd Floor Salt Lake City, UT 84111 • Phone: 801-530-4849 • Toll-Free: 1-877-526-3994 • Fax: 801-530-6438 • E-mail: [corpucc@utah.gov](mailto:corpucc@utah.gov)  
[Utah.gov Home](#) | [Utah.gov Terms of Use](#) | [Utah.gov Privacy Policy](#) | [Utah.gov Accessibility Policy](#) | [Translate Utah.gov](#)

Copyright © 2014 State of Utah - All rights reserved.